



# \$200 BCAEA Achievement Award

This award is available to an at-risk student enrolled in an alternate education program which has resulted in progress towards achieving their personal or academic goals. Fifteen awards consisting of \$200 gift certificates are available

**Student:** Please provide all of the following:

Last Name:		First Name:	
Mailing Address:	City:	Postal Code:	Phone #:

- This completed application form. It is a fillable PDF form for easy completion.
- A written statement of approximately 150 words outlining how your alternate program has helped you, the progress you have made towards your goals, and what your future plans are. You must also indicate what store you would like the gift certificate for if you win, and why you and your teacher chose that store.
- A personal resume.
- One reference letter from someone who isn't a relative or your sponsor teacher.

**Important:**

- Winners of this award receive a gift certificate to the store they have chosen in consultation with their teacher. Funds are sent directly to your school so your teacher can purchase the gift certificate for you.
- **The deadline for applications is March 15 each year.**

**Teacher:** Please provide all of the following:

Last Name:		First Name:	
School or Program:	Email:	Phone:	

- A signed letter of support from you that outlines the student's background and why they are in an alternate program, and includes the rationale for recommending the applicant. Generic form letters or letters written by someone other than the sponsor teacher are not considered.
- A student biography [maximum 75 words] **written by you, their sponsor teacher**, that highlights their challenges, achievements and goals. The biographies of winners are published, so please keep that in mind when writing.
- Verification of attendance in an alternate school or program.
- A high quality, colour, head and shoulders photo in JPEG format of your student shot against a neutral background.
- Proof of student or parent/guardian permission for us to print winner's photo and biography in our newsletter.**

**Important:**

- **Sponsor teacher must be a current member of the BCAEA.** If you aren't sure, please check with the BCTF.
- **Sponsor teacher must email complete application package** with two attachments only: A single PDF containing a scan of all the required documents, and the digital photo file in JPEG format.
- We get a lot of applications, so please make the subject line of your email meaningful, e.g. *\$200 Achievement Award Application - Jane Smith*. It helps ensure that applications don't get lost!
- If you don't have access to a scanner, contact the Awards Chair to see if other arrangements are possible.
- **It is the applicant's responsibility to submit a complete application.**
- **Regretfully, applications that are incomplete or received after the deadline cannot be considered.**

**Send To:** BCAEA Awards Chair  
[awards@bcaea.com](mailto:awards@bcaea.com)