



# BCAEA \$1000 Regional Conference Grant Application

This grant is to support a regional conference that promotes membership in the BCAEA. One grant of \$1000 is available.

## Step 1 Pre-Conference

Complete Step 1 and submit the required information before your conference is held. If you are approved, Step 2 is completed and submitted after your conference is over.

**Important:** Incomplete applications, or applications from a teacher who is not a current member of the BCAEA will not be considered. If you are not sure of your membership status, please check with the BCTF.

**There is no deadline for applications. They are reviewed upon receipt.**

Last Name:		First Name:	
Street Address:		City:	Postal Code:
Phone #:		Email:	
School District # & Name:		School or Program Name:	

Conference Date:	Districts Involved:
Other Funding Applied For:	
Conference Purpose:	

## Step 2 Post-Conference

If you were approved for this Grant in Step 1, then once your conference is over, provide the following supporting documentation:

- A list of participants, including the name of their program or school, and their district name and number. Indicate whether they are BCAEA members.
- A conference write-up suitable for publication on our social media accounts. Including pictures is always best!
- Conference receipts to a maximum of \$1000.

**Send To:** BCAEA Awards Chair

[awards@bcaea.com](mailto:awards@bcaea.com)